

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Wednesday 31st August 2016 7.30pm	Location:	Desborough Heritage Centre
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2. Attendance at Meeting

Name	Name	Name	Name
Phill Conaty	James Putt	Pamela Goodman	Allan Matthews
Ray Brooks	Jane Pearce	Richard Turner	
Council Officer	James McKecknie		
Members of Public	Kevin O'Brien	Matthew Peleszok	

3. Apologies

Neil Clarke	David Soans	Carry Murphy	
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4. Meeting Agenda

- 1) Welcome and introductions
- 2) Apologies for absence
- 3) Housing Needs Assessment report
- 4) Progress Reports
- 5) Any other business
- 6) Questions and comments from members of the public
- 7) Date and venue of next meeting

Meeting Notes, Decisions, Issues

1. Welcome and introductions.

Jane Pearce welcomed all to the meeting,

2. Apologies for absence - David Soans, Carry Murphy, Neil Clarke

3. Housing Needs Assessment Report

Review and comments on the report compiled by Aecom on the housing requirements for Desborough.

Page 17: Housing for Independent living for older people:-
Ensuring that properties are available for people who wish to downsize

Provision of bungalows:- Often desired by the public but developers can be reluctant to build them.

Error spotted:- HNA (Housing Needs Assessment) becomes HMA.

Protection of green belt land:- No local green belt areas (closest is in Oxfordshire).

Page 6: Methodology and housing quantity – cross reference with Joint Core Strategy to ensure that it correlates with the figures.

Query about the definition of 'Concealed Family'.

Definition:-

A **concealed family** is a **family** living in a multi-**family** household, in addition to the primary **family**.

The group agreed that the report was worth having and that the steering group would have found it difficult to compile the information themselves.

4. Progress Reports

Allan M:-

Expressed concern that it would be difficult to bring new members into the group at this stage of the Neighbourhood Plan, largely due to the amount of catch-up reading required.

Proposed that available money from the Desborough Town Councils' Neighbourhood Plan funds be used to bring on board specialist help in order to progress the plan further. The group would remain as 'enablers' in order to provide any further information required.

Group:-

Comparison with Earls Barton's Plan and the level of detail and content that they have achieved with expert assistance.

General agreement that it is difficult for new members joining the Steering Group, mainly with catching up on what has gone on before, and that it would be wise to bring experts on board to bridge the gaps where the Steering Group may be struggling.

Richard T:-

Finds it a struggle to write up the environmental factors in a suitable 'planning' format along with presentation of evidence (i.e. for flooding).

Pamela G:-

Can video evidence be used?

James M:-

Not as a direct submission but it may be possible to reference it.

Allan M:-

Proposed that he ask the Desborough Town Council if we can use the available Neighbourhood Plan's funds to bring in extra professional help

Ray B:- Seconded Proposal

All in agreement.

Jane P to arrange a meeting with Lathams to give them a brief. To be assisted by Allan M, and David S if available.

4. (continued)

Richard T:-

Raised a question on what areas actually constitute the Ise Valley Green Infrastructure Corridor, as referenced in the Joint Core Strategy policies?

Letter was sent by Richard on the 10th September to Anglian Water regarding the local sewage issues and pumping station damage. Gaining hard evidence of flooding and changes to the water table is proving difficult.

Phill Conaty:-

Perimeter footpath/walk application. Case officer has recommended three paths among the number applied for. His report is now with NCC Legal department. Hopeful that a response will be forthcoming within 2 weeks to a month.

James P:-

Continuing to work through the consultation information from March 7th 2015.

5. Any other business:-

James M:-

Appeal submitted by Gladman Developments Ltd regarding proposed housing between Desborough and Rushton. Information available on KBC website. Appeal not likely to be heard until around May/June 2017.

Pamela G:-

Homes for the Future on Alexandra Rd, Addison Rd, and Harrington Rd, is there any way we can find out and make sure that they are not allowed to be sold?

Allan M:-

Suggested that John Conway, Housing Manager, would be the best person to contact.

6. Questions and comments from members of the public

Matthew P:-

Informed the group that a plan had gone in for bungalows on the land next to the Services Club
Availability of Steering Group Meeting minutes?

Who puts the application in to release funds to the Steering Group?

Quotations on work?

James M:-

Any working party must present their case to full council who then makes the decision on any financial expenditure. Lathams are kept on retainer for work additional work that needs to be done. Any such work is costed by them and agreed on by full council.

7. Date and venue of next meeting

Tuesday 20th September 2016, 7:30pm, in the Desborough Heritage Centre