

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Tuesday 25 th February 2016 7.30pm	Location:	Desborough Heritage Centre
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2. Attendance at Meeting

Name	Name	Name	Name
David Soans	James Putt	Terry James	Allan Matthews
Ray Brooks	Belinda Humfrey	Richard Turner	Jane Pearce
Frances Bayliss			
Council Officers	James McKecknie(DTC)		
Members of Public	Phill (LADS)	Bob (Footpaths)	

3. Apologies

Ruth Brown	Carry Murphy (KBC)	Jon Phipps- Lathams	Kevin Sills
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4. Meeting Agenda

- 1) Welcome and introductions
- 2) Membership
- 3) Apologies for absence
- 4) Minutes of meeting held 2nd February 2016
- 5) Matters arising from minutes
- 6) Draft plan progress report – report on working group meeting 25th January
- 7) Discussion, plans re Post-consultation
- 8) Questions and comments from members of the public
- 9) Any other business
- 10) Date and time of next meeting

Meeting Notes, Decisions, Issues

1. Welcome and introductions.
David Soans welcomed all to the meeting.,
2. Membership – David announced his standing down from his role of Chairman from 21st March 2016. Jane Pearce will be taking over the role from that date.
3. Apologies for absence - Kevin, Ruth, & Carry. Rev.Neil Clark has not given apologies and has not attended the last few meetings. Allan to check up with him..
4. Minutes of meeting held 12nd February 2016 - read and approved
5. Matters arising from minutes. – none.

At this point Phill from LADS spoke about the paths along the Ise Valley. The Planning Application should include existing and new footpaths. Could we supply a letter of support for this. Need to check whether this is proper for our group to do. We could also ask for a village green to be made, which we don't have at present. We thanked Phill for his comments.

6. Consultation – progress report Ray Brooks
James and Ray have designed some posters for the Consultation. A very poor response so far. Some of the Business replies have been received.
Paul Hirst from the Surgery to come to a future meeting(to be arranged). It was thought that we should be looking higher up the chain regarding Health provision, we could ask them to respond to the consultation.
We should ask NCC for a 15 year forward plan for the future of education in the town.
Belinda to ask local primary schools to reply to consultation letter already sent, Ray to ask Monsaye as above, also the Dentist practice.
Should we send out another leaflet to urge residents to look and comment on the Plan? Get price for 5000 leaflets printed both sides on stiff paper. Need additional signs for lampposts etc, Terry to produce and laminate 20 for Town Clerk.
More response forms needed, Heritage centre to photocopy some.
Who will be at events. Ray and David will, Ray taking names and times for others. Publicity – Allan and Ray to contact Northants FM, Harborough FM, Connect FM and Northants telegraph.
7. Discussion, plans re Post-consultation
How should we record what we have done and update the plan to suit? Create a table to input responses, by whom and our response to it, leading to a database of all responses.
The group will need to have a list of milestones to complete leading to the Plan being ready. David to compile this list, to be discussed at the next meeting.
Lathams have now concluded their work, it was agreed to keep them onboard to compile the next stage of the Plan.
8. Questions and comments from members of the public
Bob said the the perimeter path mentioned before is good, but the Ise Valley paths are under threat.
9. Any other business – Locality Grant has now been spent, further funding to be discussed.
10. Date and venue of next meeting –
Tuesday 15th March at 7.30pm in the Heritage Centre to discuss milestones.
Tuesday 29th March at 7.30pm in the Heritage Centre to collate results.