

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Wednesday 19th April 2017 7.00pm	Location:	Desborough Town Council Office
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2. Attendance at Meeting

Name	Name	Name	Name
Phill Conaty	James Putt		
Ray Brooks	Jane Pearce		
Bob Martin	Allan Matthews		
James McKechnie	Richard Turner		
Members of Public			
Kevin O'Brien	Sian McLennan		

3. Apologies

David Soans	Neil Clarke	Pamela Goodman	Carry Murphy
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4. Meeting Agenda

1. Apologies for absence
2. Progress report as per action plan
3. Next steps
4. Questions from the public & date of next meeting

Meeting Notes, Decisions, Issues

1) Apologies

Cllr David Soans, Rev. Neil Clarke, Mrs Pamela Goodman, Mrs Carry Murphy

2) Progress Report

The Housing Site Assessment is underway and is hoped to be completed by the 11th May.

We were successful in obtaining a grant from Locality for £7,450.

All Character Appraisals that were undertaken have been sent to Lathams, along with photographs.

The Lawrence Factory site will be coming before a Kettering Borough Council Executive Committee next month which should provide us with information on their ideas for the site.

Currently on target for the deadline for Friday 28th April (actually a week ahead of schedule).

3) Next Steps

Next steps which require further information from Lathams:

- **Design codes for housing sites:** Jane Pearce, David Soans, Ray Brooks
- **Landscape information review:** Richard Turner, Phil Conaty, Bob Martin
- **Review of results of Character Assessments:** Ray Brooks, Pamela Goodman, James Putt
- **Submit an Education Brief:** Jane Pearce, Allan Matthews
- **Lawrence Factory site:** Jane Pearce, Pamela Goodman

The next deadline date for completion of these is 26th May.

Jane Pearce to meet with Laura Alvarez (Urban Designer, Lathams) to obtain advice on when the next draft will be ready for us to review.

Lathams are very happy with the quantity and quality of work submitted by the Steering Group so far.

4) Questions from the public & date of next meeting

Question from Mrs S. Mclennan:

What is the definition of a "Private Road"?

Answer (Allan Matthews):

A private road is normally one that won't be adopted by the County Council. Responsibility of the road lies either with the homeowners or developers.

Next Meeting: 22nd May 2017

Meeting closed at 7:20pm