

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Tuesday 5th January 2016 7.30pm	Location:	Desborough Heritage Centre
-------------------------	------------------------------------	------------------	----------------------------

2. Attendance at Meeting

Name	Name	Name	Name
David Soans	James Putt	Terry James	Allan Matthews
Ray Brooks	Belinda Humfrey	Richard Turner	Jane Pearce
Ruth Brown	Jon Phipps- Lathams	Neil Clarke	Carry Murphy (KBC)
Council Officer	James McKecknie(DTC)		
Members of Public	7 in attendance		

3. Apologies

Kevin Sills	Ben King		
-------------	----------	--	--

4. Meeting Agenda

- 1) Welcome and introductions
- 2) Membership – Resignation of Ben King –replacement member
- 3) Apologies for absence
- 4) Minutes of meeting held 30th November
- 5) Matters arising from minutes
- 6) Revised project time scale – comments and discussion
- 7) Draft plan progress report – discussion of written comments by members
- 8) Consultation - statutory bodies
- 9) Consultation Desborough businesses and organisations
- 10) Consultation Desborough residents
- 11) Questions and comments from members of the public
- 12) Any other business
- 13) Date and venue of next meeting

Meeting Notes, Decisions, Issues

1. Welcome and introductions.
David Soans welcomed all to the meeting.
2. Membership – Ben King finishes on 21st January but would like to help as a non-committee member.
3. Apologies for absence - Kevin Sills (holiday) and Ben King
4. Minutes of meeting held 10th November 2015 (already circulated).
Minutes from last meeting read and approved.
5. Matters arising from minutes. – none.
6. Revised project time scale – comments and discussion.
Already issued, but read out by David Soans.
7. Draft plan progress report – discussion of written comments by members
Printed Map distributed of Sites around Desborough.
Allan has done much work to go through Draft plan and has sent out his work. We need to talk to the owners of the sites detailed on map. P8 4.2.3 needs to be discussed with KBC, the word upto to replace around, and includes a buffer of +/- 10%. Belinda showed a 2011 census document about population and housing growth recently, showing that Desborough has very high growth rates comparably. This to be included in Plan. Ask Lathams where their sources for demographics, included in plan, came from. Jane to write a piece about Pocket Park and Belinda about Millenium Green. It was questioned that Heritage outside of the Conservation Area was not covered. A local list of such should be included in Plan as a supplementary resource.
Vision and Objectives – update our Public consultation after 27th July 2015, the results of the last consultation to be looked at by David and Allan. Flooding issues identified as a concern. Much of Plan will need policies to cover these and other points. Footbridge (Grange to Town Centre) policy needed now that funding has been achieved via a S106 agreement. Consult with NCC Education about future plans. Page 15 – Lathams to write policies for each area as needed and will be checked by SG when ready. Pipewell Road Housing sites are owned by TATA Steel and they are aware of inclusion in Plan. DE073 already started and in the figure of 422 houses needed. Section 5 map showing Ise Valley needs more work done on development-free area Revised AECOM report sent to James and to be forwarded to the group.
All local businesses to be consulted, a list was produced. Existing employment sites are not fully utilised. David to write about current employment sites and also about Proposed new Primary School. Need to find out from NCC about proposals for Secondary education in town.

It was decided by a vote to remove Ise Valley sites - DE 072, 173, 189 and 210 from being considered for development as other more suitable sites were available.

The Heritage Centre should be mentioned on page 6 Introduction.
8. Consultation - statutory bodies
Letter to Statutory bodies not yet received from James. Minutes from meeting with Carry regarding Consultation to be sent out.
9. Consultation Desborough businesses and organisations
See Paragraph 7.
10. Consultation Desborough residents
Ray has produced drafts of Letters and Leaflets and will send to Terry to distribute to members for comments and revisions. Girl Guides arranged to deliver leaflets.
11. Questions and comments from members of the public
Concern was raised about the lateness of consultation, Ray explained how letters and leaflets will be sent out and looked at.
12. Any other business – none.
13. Date and venue of next meeting – Friday January 15th 2016 7.30pm at Heritage Centre.