

## Agenda/Meeting Minutes

### 1. Purpose of Meeting

Desborough Town Plan Steering Group

<b>Date of Meeting:</b>	Thursday 4th August 2016 7.30pm	<b>Location:</b>	Desborough Heritage Centre
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### 2. Attendance at Meeting

Name	Name	Name	Name
David Soans	James Putt	Pamela Goodman	Allan Matthews
Ray Brooks	Jane Pearce	Richard Turner	Kevin Sills
<b>Council Officer</b>			
<b>Members of Public</b>	Kevin O'Brien	Susanne Bishop	

### 3. Apologies

Phill Conaty	Carry Murphy (KBC)	James McKecknie	Frances Bayliss
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### 4. Meeting Agenda

- 1) Welcome and introductions
- 2) Apologies for absence
- 3) Welcome new members
- 4) Progress Reports
- 5) Questions and comments from members of the public
- 6) Any other business
- 7) Date and venue of next meeting

## Meeting Notes, Decisions, Issues

### 1. Welcome and introductions.

Jane Pearce welcomed all to the meeting, and announced that Frances Bayliss has unfortunately had to resign from the steering group due to poor health.

### 2. Apologies for absence - Phill Conaty, Carrie Murphy, James McKecknie, Frances Bayliss

### 3. Welcome new members

Pamela Goodman and Phill Conaty (in absentia) were welcomed as new members of the Steering Group.

It was noted that there are two spaces remaining in the group to be filled by members of the public. Desborough Baptist Minister Adrian Ward and Pathways Warden Bob Martin were mentioned as possible new members. Jane P to write a letter of invitation to each.

### 4. Progress Reports

Richard T - Environmental

Spoke about local areas at risk of flooding and described the scale and impact of recent flood events. Queried how we could obtain evidence of flooding to incorporate into the Neighbourhood Plan. An increase in the water table is causing new streams to open up. Concerns raised on whether the local pumping station is coping.

Sources worth contacting – Rob Price, Robin Fields (Revitalise), Environment Agency (via Desborough Town Council), Belinda Humfrey (for historical data on local underground streams).

Jane P - Additional clarification required of the definition of the Ise Valley in terms of boundary. The actual Ise Valley area described in the Neighbourhood Plan may be different to the area as regarded by the general public.

Kevin Sills – Employment and Town Centre

To liaise with the Chairman of the DCDT, Philip Rice, for an update on the assessment of the Lawrence Factory Site.

To refer to the National Planning Policy Framework, North Northants Joint Core Strategy, and Earls Barton Neighbourhood Plan for assistance in building our Employment and Town Centre policies.

Allan M – Housing

Phill C will work alongside Allan M and Neil C on housing policies, with assistance from Ray B.

It was noted that house prices have increased in certain areas of Desborough and a suggestion was made that the group should investigate ways of protecting the availability of new starter homes and whether this could be incorporated in to our Neighbourhood plan.

We are awaiting the Housing Needs Assessment Survey from Aecomm which should provide a good deal of useful information. The survey should be ready in the next couple of weeks, and upon release we will have a week to review and comment on it. As Jane P is away from the 13<sup>th</sup> August for two weeks, Pamela G with contact James M for any news on the survey and will call an emergency meeting of the Steering Group if necessary.

KBC Site Assessment – Two sites previously designated for housing, across the Pipewell Road bridge, have now been discounted by Kettering Borough Council due to potential issues with access. This means additional sites have to be identified in the Neighbourhood Plan that have the capacity to make up the 400+ housing shortfall.

One possible area is along Harborough Road, adjacent to DE/062, which lies within the town boundary and has the desired capacity.

### 5. Questions and comments from members of the public

Mrs S Bishop – What is the current completion date for the Neighbourhood Plan?

Jane P – Our current aim is to submit the plan for review by the end of October 2016

David S – Commented that our plan is currently further advanced than others currently being worked on in the area.

5. (continued)

Kevin O' Brien – Commented that it may be worth looking at the Gladman application documents for further information that may be of benefit.

6. Any other business - none.

7. Date and venue of next meeting

Wednesday 31<sup>st</sup> August 2016, 7:30pm, in the Desborough Heritage Centre