

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Tuesday 2nd February 2016 7.30pm	Location:	Desborough Heritage Centre
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2. Attendance at Meeting

Name	Name	Name	Name
David Soans	James Putt	Terry James	Allan Matthews
Ray Brooks	Belinda Humfrey	Richard Turner	Jane Pearce
Ruth Brown	Kevin Sills	Frances Bayliss	Jon Phipps- Lathams
Council Officers	James McKecknie(DTC)	Carry Murphy (KBC)	
Members of Public	None		

3. Apologies

Rev Neil Clarke			
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4. Meeting Agenda

- 1) Welcome and introductions
- 2) Membership
- 3) Apologies for absence
- 4) Minutes of meeting held 15th January 2016
- 5) Matters arising from minutes
- 6) Revised project time scale – comments and discussion
- 7) Draft plan progress report – report on working group meeting 25th January
- 8) Consultation - Progress report Ray Brooks
- 9) Questions and comments from members of the public
- 10) Any other business
- 11) Date and time of next meeting

Meeting Notes, Decisions, Issues

1. Welcome and introductions.
David Soans welcomed all to the meeting, and explained that this is the last chance to get the Plan right before it going to Consultation from next week
2. Membership – We now have a full membership for the Steering Group
3. Apologies for absence - Rev.Neil Clark.
4. Minutes of meeting held 16th January 2016 - read and approved
5. Matters arising from minutes. – none.
6. Revised project time scale – comments and discussion.
7. Draft plan progress report – report on working group meeting 25th January
Jane to provide minutes for this meeting.

Hard copy of Latest Neighbour Plan given out by Jon.

We need to consider the content. Frances and Belinda have proof read the draft. The comments need to be agreed by SG and sent to Jon Phipps. Belinda to edit spelling etc, Frances to edit content.

The 4 sites identified in the Plan could change once Consultation has taken place.

The whole document was looked through, line by line, and numerous paragraphs were changed.

Page 26,NE3 to be included with a further paragraph. Voted on by group, proposer Ray, seconded by Terry, carried 10 to 1. Kevin Sills disagreed with the vote and also the line where 422 houses were needed.

8. Consultation - Progress report Ray Brooks

A leaflet and New Plan to be sent out electronically to local businesses.

Signs to be displayed at road entrances to town. Town Plan Consulting Now. 5 x A3 signs provided by Jane.

A leaflet written by Frances to be included in all Plan Booklets to explain consultation.

A rota needs to be sent out to the group to fill in when available for the consultation days at St Giles Community Centre etc.

9. Questions and comments from members of the public
No members of public present..

10. Any other business

A meeting is to be held at the Library on Tuesday 16th February for discussions between DTC and the residents of the Town, regarding the Outline Plans put in for the Ise Valley by KBC and the Co-op.

Should the SG also put in a letter objecting to this plan as well, from non-Council member Frances?

The printed version of the Plan to be approx 54 pages, on silk paper with Clear front cover and card last page. To be wire bound and printed by Contract Printing as per their Quotation.

11. Date and venue of next meeting – Thursday February 25th 2016 at 7.30pm in the Heritage Centre.