

## Agenda/Meeting Minutes

### 1. Purpose of Meeting

Desborough Town Plan Steering Group

<b>Date of Meeting:</b>	Tuesday 14th October 2015 7.30pm	<b>Location:</b>	St. Giles Community Centre
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### 2. Attendance at Meeting

Name	Name	Name	Name
David Soans	James Putt	Terry James	Allan Matthews
Ray Brooks	Belinda Humfrey	Ben King	Kevin Sills
Ruth Brown	Carry Murphy (KBC)		
<b>Council Officer</b>	James McKecknie(DTC)		
<b>Members of Public</b>	Paula Holmes	Gilbert Holmes	Graham Bayliss

### 3. Apologies

Neil Clarke	Alex Turigel	Jon Phipps- Lathams	Richard Turner
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### 4. Meeting Agenda

- 1) Welcome and introductions
- 2) Membership – additional member to represent Civic Society
- 3) Apologies for absence
- 4) Minutes of meeting held 29th September 2015 (already circulated)
- 5) Matters arising from minutes
- 6) Finance officers report – Allan Matthews – confirmation of budget for consultation
- 7) Planning consultant's report – Delivery of draft plan
- 8) Consultation - Discussion and advice
- 9) Public exhibition – land at Desborough South
- 10) Website update
- 11) Questions and comments from members of the public
- 12) Any other business
- 13) Date and venue of next meeting

## Meeting Notes, Decisions, Issues

1. Welcome and introductions.  
David Soans welcomed all to the meeting.
2. New membership of steering group  
Richard Turner confirmed as new member representing Civic Society, not present at meeting tonight.
3. Apologies.  
Alex Turigel, Richard Turner, Neil Clarke and Jon Phipps - Lathams.
4. Minutes of meeting held 29th September 2015 (already circulated).  
Minutes from last meeting read and approved.
5. Matters arising from minutes.  
Carry Murphy confirmed as SG member, James McKecknie giving assistance.
6. Finance officers report – Allan Matthews  
Nothing new to report since last meeting.
7. Planning consultant's report. Delivery of draft plan.  
Should be delivered at the end of this week. James McKecknie to provide SG members and Town Councillors with a printed Draft Plan. The whole of the SG will need to scrutinise this Plan. It is planned to be no more than 48 pages. Should arrange a meeting for all to discuss plan.
8. Consultation -:Discussion and advice  
The letter circulated by Carrie details all necessary consultations that will be needed. Residents, Businesses, Councils and other interested groups, this will be a massive job. David Soans, Carry Murphy, Jon Phipps and James McKecknie to sit down and arrange what needs to be done. The formal consultation with residents will have to be done in January and early February now. It was suggested that a conference could be arranged for businesses and separately for Town groups. NCC will need to be consulted as well.
9. Public exhibition – land at Desborough South  
Saturdays consultation at St Giles Community Centre, for Planning by KBC and the Co-op for land at Desborough South, all who are available should attend during the day. The Neighbourhood plan is not all about the Ise Valley. Any plans need to be approved by KBC and go through the necessary planning policies.
10. Website update  
Being updated by James Putt as necessary, many thanks to Paula for her help.
11. Questions and comments from members of the public  
Paula Holmes asked –
  1. There should be only one representative for each group on SG.
  2. Regarding Consultation with businesses Paula has already done some of this work.
  3. Is it necessary for an SEA, if not a sustainability Appraisal. Carry said one was under way by KBC.
  4. Are Lathams doing any more work on the Carnival Consultation?
  5. Has Desborough now exceeded Housing targets?
  6. The Hawthorns protected area could be included in plan as a discounted site, work done by SG and Rachel Hogger towards this already done.
  7. An online survey is needed for website.

Gilbert Holmes voiced concerns about control of project. Why was an editable file for the AECOM Public Realm document needed? Has the Project Plan been updated? David Soans replied – The new project plan would be after the 22<sup>nd</sup> October meeting, on website when available. G H said that there had been 8 months without any update to the Project Plan.
12. Any other business  
None.
13. Date and venue of next meeting  
Wednesday 11<sup>th</sup> November at St Giles Community Centre, 7.30pm.