

## Agenda/Meeting Minutes

### 1. Purpose of Meeting

Desborough Town Plan Steering Group

<b>Date of Meeting:</b>	Thursday 14th March 2015	<b>Location:</b>	DCDT shop – 7.30pm
-------------------------	--------------------------	------------------	--------------------

### 2. Attendance at Meeting

Name	Name	Name	Name
David Soans	Ruth Wakelin	Terry James	Allan Matthews
Ben King	Paula Holmes	Joanne Watson	Gil Holmes
June Derbyshire			
Members of Public :-	None		

### 3. Apologies

Belinda Humfrey			
-----------------	--	--	--

### 4. Meeting Agenda

- 1) Welcome and introductions
- 2) Constitution of steering group following local elections
- 3) Apologies for absence
- 4) Minutes of meeting held 26th March 2015 (already circulated)
- 5) Matters arising from minutes
- 6) Finance officers report – Allan Matthews
- 7) Project managers report – Gilbert Holmes
- 8) LSWG – David Soans
- 9) Hawthorns report – Paula Holmes
- 10) Rachel Hogger – Vision and Objectives.
- 11) Questions and comments from members of the public.
- 12) Any other business
- 13) Date and venue of next meeting

## Meeting Notes, Decisions, Issues

1. Welcome and introductions.  
David Soans welcomed all to the meeting.
2. Constitution of steering group following local elections.  
After the recent Council elections Joanne Watson and Ben King were not re-elected. It was unanimously agreed however that they should stay on the steering group due to the amount of work already done so far. With many new Councillors now we would like to have a further three on the Group. A Training session would be required for any new members.
3. Apologies.  
From Belinda who is ill.
4. Minutes of meeting held 26th March 2015 (already circulated).  
Minutes from last meeting read and approved.
5. Matters arising from minutes.  
  
More photos of the town needed for the Plan, check with Desborough Photographic Society, also Ruth may have some.
6. Finance officers report – Allan Matthews.  
We have been awarded an extra £7550 under the Community rights program. Some of this will pay for the printing of the plan.  
Thanks to Paula for all her hard work with the grant submission.
7. Project managers report – Gilbert Holmes.  
  
Project tasks are on target, with many real tasks left though, still to see Bob Martin regarding footpaths.
8. LSWG – David Soans.  
David liaising with KBC to get some info. We will need a letter from KBC to start applying for Lottery grant for the site.
9. Hawthorns report – Paula Holmes.  
Lots of meetings and things being looked at. Feasibility study to be done soon.
10. Rachel Hogger – Vision and Objectives.  
Rachel will be with us on Monday to go through the Tasks and Objectives and what will be needed for the future of the Plan.
11. Questions and comments from members of the public.  
No members of public in attendance..
12. Any other business.  
Paula sent out email re infrastructure of Town Centre, to look for funding for Urban Design Methodology. The planning aid document gives pointers to items to include in our plan design.  
A discussion took place about the importance of the Pocket Park and how it could be protected in the future, perhaps with money being found to buy it if all parties involved were in agreement.
13. Date and venue for next meeting.  
Tuesday 23<sup>rd</sup> June 7.30pm at DCDT Shop, Station Road, Desborough.

