

Agenda/Meeting Minutes

1. Purpose of Meeting

Desborough Town Plan Steering Group

Date of Meeting:	Meeting		Location:
	Name		
	Thursday 26 th February 2015		Desborough Heritage Centre – 7.30pm
David Soans	Allan Matthews	Terry James	Belinda Humfrey
Ben King	Paula Holmes	Ruth Wakelin	Gil Holmes
June Derbyshire			
Members of Public :-	Carry Murphy KBC		

3. Apologies

Joanne Watson	Belinda Humfrey		
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4. Meeting Agenda

- 1) Welcome and introductions
- 2) Apologies for absence
- 3) Minutes of meeting held 22nd January 2015 (already circulated)
- 4) Matters arising from minutes
- 5) Finance officers report – Allan Matthews
- 6) Planning consultant's report – Paula Holmes
- 7) Project managers report – Gilbert Holmes

Main topic - Issues and options.

Discussion groups event 7th March 2015 report on progress, leaflet distribution and response.

- 8) LSWG – David Soans
- 9) Hawthorns report – Paula Holmes
- 10) Public engagement - future events
- 11) Questions and comments from members of the public.
- 12) Communication issues
- 13) Any other business
- 14) Date and venue of next meeting

Meeting Notes, Decisions, Issues

1. David Soans welcomed Carry Murphy KBC Planning officer to the meeting
2. Apologies from Councillor Joanne Watson and Belinda Humfrey
3. Last minutes taken as read
4. No matters arising from last minutes
5. Finance Report – Allan Matthews

Awaitin Funding, about £300 spent from Town Council funds.
6. Planning Consultants Report – Paula Holmes

Planning Consultants report issued by email, needs to thoroughly read, hard copies available soon.
7. Project Managers Report – Gil Holmes

7th March session on topics and issues on schedule. Funding available for Site Assessment and Sustainability Framework. Most of Town now leafleted, 8 repliers so far. Some output to website.
Make sure we have maps. Refreshments – Lucy, Paula doing list of things to be available at meeting.
8. Lawrence Site Working Group – David Soans

A meeting at KBC on 18th March with results of marketing exercise, should be an announcement by end of March.
9. Hawthorns report – Paula Holmes

On going, Co-op looking at designs, need to have NP in before it goes to Planning.
10. Public Engagement.

To be at meeting on 7th March,
11. Questions and comments from members of the public.

None, no members of public attended.
12. Communication Issues.

Town clerk does not need all of the emails between group members, only finished documents. There may be different Councillors on Steering Group after elections in May.
13. Other Business.

After topics and issues session will need to have a meeting with Rachel Hogger to discuss vision objectives (see 14 below). New contracts will be awarded by April for Neighbourhood plans from Locality. We may ask for up to £6000 more for specific items. There will be no more support for Planning Aid and may not be Rachel. Rachel may be working part time for Planning Aid and part time on her own, all agreed to carry on.
14. Date and venue for next meeting.

Thursday 26th March 2015, 7.30pm Heritage Centre.